

HLAA-CA 2019 Annual Board of Trustees Meeting

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Disabled Resources Center in Long Beach
Saturday; Feb. 23, 2019
Submitted by Lynne Kinsey,
HLAA-CA Secretary

(I apologize for the formatting of these minutes. There was some incompatibility between the agenda and the minutes such that the margins and the tab did not work and I could not line things up and indent. As a result the format is awkward and not consistent. Hopefully the next set will work properly.)

In attendance: Toni Barrient, Jeff Chess (Interim Treasurer), Heather Lehr, Liz Lesan (Editor), Lynne Kinsey, Gail Morrison (Vice President), Louis Shaup, Katie Wright, Bob Zastrow (N.CA Chapter Coordinator)
Captioner: Saba McKinley
Guest: Stephen Kinsey
9 Voting Trustees were present; Quorum is 5.

All written Reports mentioned are attached to the minutes being filed in DropBox.

Gail Morrison called meeting to order @ 9:05am and welcomed new board member, Heather Lehr. Then members introduced themselves.

Members were encouraged to take refreshments as needed and the procedure for ordering lunch was explained. Stephen Kinsey collected the orders and went to Subway Sandwich later to order lunches.

The Meeting Agenda was approved. (Katie/Liz)

ELECTION OF 2019-20 OFFICERS

Gail introduced the nominated slate of HLAA-CA Officers as follows—

President: Katie Wright

Vice president: Gail Morrison

Secretary; Lynne Kinsey

There were no other nominations; the vote was taken; and the slate was unanimously elected.

Katie was introduced and she conducted the remainder of the meeting. Katie further explained that because our bylaws do not allow two officers to be from the same chapter, she has temporarily withdrawn from her chapter and has not yet paid her dues.

A bylaw change on this subject will be introduced later.

Because Jeff has to leave early the Officer & Committee Reports requiring financial consideration were taken next.

TREASURER'S REPORT--JEFF CHESS

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There were 2 narrative reports, the financial report and the Preliminary Budget. Members expressed appreciation for the narrative reports, which made the figures easier to understand.

Prior to this meeting Jeff had resigned from the Treasurer position, but is willing, if appointed, to continue as interim treasurer while a search is under way.

Katie officially appointed Jeff as Interim Treasurer until we have a new one.

There were 2 questions asked regarding 2 large donations in the financial report (\$520 given by Gary Del La O for the newsletter and \$5,000 by Northrup Gruman in honor of Heather). One question was asked regarding how donations are allocated to specific budget items.

Answer-If a donor does not indicate a preference for the use of his donation, the treasurer will inquire. It is the treasurer's responsibility to find out if it is a restricted donation or not.

Jeff was, also, asked to explain the fees taken from donations that come through PayPal. Jeff explained that between 2.2% & 2.9% is taken out of all PayPal payments. Additionally, there is a 30¢ per transaction fee.

Discussion first focused on avoiding such fees. Then it was pointed out that many people prefer using credit or debit cards, and if we do not use PayPal, we may lose those donations. Since this seems to be a preferred way of doing transactions, we may just need to keep up with the times.

The Walk4Hearing is another source of revenue. Lynne Kinsey pointed out that she participated in the San Diego W4H without going to San Diego. She designated HLAA-CA to receive her 40%, which was \$1,234. Others can earn money for HLAA-CA this way by sending a series of emails to family & friends requesting donations. Everything is done on line, so it is a smooth & easy process.

NEWSLETTER (Liz Lesan)

Liz outlined some concerns:

- 1-Liz explained that she does not want to be the marketing and collections person.
- 2-There is an inaccurate perception that the newsletter mostly covers Southern CA happenings.
- 3-Very few people have subscribed via the \$10 fee; and advertising is down.
- 4- Panasonic, a new advertiser, has submitted a half-page annual ad and was supposed to have paid by yesterday, 2Feb2019. No money has been received and Liz wants advice on what to do. Numerous emails have gone back & forth. Should she print their ad or not?

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Motion was made to put the Panasonic ad in the next newsletter issue, write to them and tell them that we published it and now need payment, before we will publish anymore. (Bob Z./) Passed unanimously.

5-Zina was going to find an intern to solicit newsletter ads, but that has not happened. Someone needs to do the ads

6-The Mailchimp report from Tim Browning details how many people received the emailed newsletter & how many people clicked on it. He has suggested that the front page needs to be more compelling, so people will click on it. Liz is willing to do the paper newsletter, but we are going to need someone else to do an appealing & engaging electronic newsletter.

We should explore paying Teri or another qualified person to do the layouts 4 times per year for the clickable links on Mailchimp. Different amounts of money were mentioned.

We, also, need a colorful and exciting front page.

When you click on the newsletter link we should have a newsletter where you can click & turn the pages

Motion was made and seconded that we pay someone to create an exciting interface. (Heather/Toni)

A friendly amendment was added to spend up to \$150.

Pay someone to create an engaging interface between the mailchimp email and the actual newsletter in pdf.

It may take 3 or 4 hours the first time., so it may cost more for the initial set-up cost.

7. After a test sending multiple newsletters to clinics Liz found that it was relatively inexpensive and it got newsletters into the hands of people that otherwise would not have seen them. Jeff has already put it in the budget. We currently mail approximately 2300 newsletters. We budgeted for mailing 3,000. Do we want to do this as an outreach method? Emailed newsletters are likely to be seen by one person. A paper copy is more likely to be seen by additional people, especially if it is a high-trafficked location.

Bob Zastrow has been photocopying newsletters and giving them to people and groups. Should he be receiving multiple mailed copies? The mailing of 10 individual copies to a single address is cheap. Asking for a bulk mailing of copies gets expensive.

8. A final question may be whether we want to continue to have our newsletter.

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Liz has been working with Keegan in the HLAA office.

Interestingly, the HLAA magazine, "Hearing Life", is no longer created by HLAA. It is done by the publishing company, Blue House.

THERE WAS A 10 MINUTE BREAK

OUTREACH

California Academy of Audiology Convention in Napa

Motion—Find someone to go to the CSAA Convention for the first day only in Napa and we will pay for gas and parking. (Toni/Heather) No objections—the motion is passed.

Bob to be the contact person. & ask if we could do it for just one day?

Bob & Lynne to talk to N. CA chapters about participating.

In the past we made a special magazine (a sponsor-paid for it) that was appropriate for audiologists and had them stuffed into the participant bags. They only cost \$250.

Would the attendees be the same as in Southern California? If not, we could use the same articles.

Disability Capitol Action Day in Sacramento

The cost for a table is \$250.

Since it starts very early we should pay for transportation and 1 night's lodging, unless someone will be in the area. Therefore, probably budget \$500, plus printed material.

Heather may be able to combine it with a trip for her husband's birthday and stay with family. 1 person should probably not do it alone.

Maybe the new chapter in Roseville would help.

The table is already included in the \$500 Outreach budget. Should we increase it to \$800 or \$1000 to do 3 or 4 projects; and maybe \$200 for unexpected expenses?

A comment about the last Sacramento event--It would have been nice to have received reimbursement for parking.

Motion that we participate in the Disability Capitol Action Day and that we allocate a budget, not to exceed \$250, for expenses for the two people to represent HLAA-CA., \$250 for printing and \$250 for the table; total of \$750.

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This could be a good activity for the new Roseville chapter.

No objections to the motion, so it passes. Bob Zastrow will be the Project manager on this.

Katie asked Lynne to be project manager for CAA Convention, only because Bob already has something to do.

These three projects should all fall within the \$1200 budget item for Outreach in 2019.

A main consideration in planning action items is whether it increases our mission. If yes, we should go for it. The budget item was already set, but we didn't have specific plans for it.

CA Court Reporters

Captioners are a subgroup of Court Reporters. Their convention will be in San Mateo in October

A motion was made that we have a presence at CCRA in October on Columbus Day Weekend in Oct. (Gail/Liz) No objections—it passes.

We need someone to look for HLAA material on captioning—in Chapter Resources Section

HLAA has an agreement with NCRA Nat'l Ct Reporters assoc.-to do pro bono services. It would be good to share this info with the captioners.

We should make an arrangement for a free table to spread the word on the importance of real-time captioning for PWHL.

Perhaps Peninsula & SV chapters will help with this.

We will print a single double-sided page. One side will contain a list of our chapters; The other side will explain why jury captioning is important.

The cost for 300-600 double-sided copies is 12¢- each. No objections.

Katie will be the Project manager for the Court Reporters Association.

APPROVAL OF THE PRELIMINARY BUDGET

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Motion : I move that we approve the preliminary budget.
(Liz/ Heather)

The preliminary budget will include any added changes that we have approved in this meeting

We added \$700 to the \$600 in Outreach, which is now \$1200.

There is no amount by the Tech Expo on the printed budget page.. Are we voting on it without an amount?

Yes. We will talk about it after lunch, because Jeff has to leave.

Jeff added clarification--When we prepare a Tech Expo Budget it is separate line item with 1-2 pages of detail that will come to the board for approval.

There were no other questions or any objection on the Preliminary 2019 Budget. This budget is therefore accepted.

The last item to discuss before lunch is our PROJECTS—

Toni and Katie suggested the topic of Non-captioning of commercials.

We can set up a fill-in form or a system whereby when members watch TV they could make note of which commercials are captioned and which are not..

Then we could have a letter-writing campaign to tell the companies that 48 million people are missing their commercials, because they are not open captioned.

We can file on-line FCC complaints.

Right now according to Lise Hamlin, the HLAA Director of Public Policy, commercials are exempt from having captions. The only way to remove the exemption is to get noisy about it. The complaints that are received are kept and accumulate, until they are hard to ignore.

A question was asked about whether we want commercials to have Open or Closed Captions.. Open Captions can be seen by all viewers.

Closed Captions are only seen by those viewers that have enabled captions on their TV.

Another current issue is the **Let California Kids Hear Bill** that was introduced into the House. If this passes we would be 1 of 28 states that require insurance companies to cover hearing aids for children. Right now it is not required, yet hearing aids are absolutely critical for children with hearing loss. We should do a letter-writing campaign to help get this passed.

Chapters could bring postcards to a chapter meeting for people to write and then the chapter could stamp & mail them.

Although no action is yet defined we need to be aware of another item of concern by the Deaf & Disabled Telecommunications Program (DDTP). Their program is land-line

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based, but many people have switched to cellphones that the DDTP cannot reach. They want a change that would include cellphone IP (Internet Protocol) for their free phone programs. At this time this is just an issue of which we should be aware.

We will receive information on this informing us where meetings will be held to explain & discuss this. When this information becomes available it we will begin to inform chapters and help them to energize their membership in the captioning project.

MORE DISCUSSION ON MAILCHIP

We should use Mailchimp more often to send out blasts, rather than newsletters. [HLAA-CA has a FREE account with Mailchimp. To expand our mail list, we need to get a PAID account.](#) Free accounts can only have 2000 on a list. We are getting close to that. It costs \$13/month for a premium account that expands the list and adds other desirable features.

[Another subject we need to consider is expanding our relationship with audiologists and hearing aid dispensers.](#) There is the Hearing Healthcare Providers of CA (HHP) of hearing aid dispensers in CA, which also has conventions.. [Also, there is the Student Academy of Audiology, and other student groups.](#) There are also speech pathologists, the state licensing board, and other related professionals.

By partnering with them we can help increase the general awareness of hearing loss and drive people, who might not otherwise, to get hearing devices. We might start by sending out letters and following up with phone calls.

[Toni agreed to be project Manager for this Think Tank.](#)

She will send out an email to get this started and will include Saba in that emailing.

It was suggested that once we have individual relationships we ask these groups for donations to fund specific needs.

We can use captioned Zoom meetings to discuss related ideas and to brainstorm.

MAILCHIMP

Question—Is the \$13 MailChimp cost for any size account? Is there a specific range?

Toni said, It is for anyone.. Toni has it for her group, as does HLAA-LA

\$13/month is only \$256 / year.

You get reports about the click rate.

You can add a donate button.

You can send automatic responses when someone signs up for your newsletter.

You can send automatic thank you messages.

[Motion—I move that we budget approximately \\$256 for Mailchimp.](#)

Question—Is that for the Advocacy account?

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We could use the \$500 donation money.
We already have \$500 budgeted for advocacy.
We can have the monthly charge debited from our checking account.
[Toni will look into whether Mailchimp can debit our checking account directly.](#)
We will work out the financial arrangements at another time.

Katie wants us to talk about having a [Zoom account, rather than a Skype account.](#)
It is easy to use.
You can see all the participant's faces.
In order to have meetings longer than 30 minutes, you have to pay approximately \$15 a month.

Maybe we need a [different budget category for Mailchimp and Zoom](#), something like Communication. Suggestion—Call it Committee Meetings and put Mailchimp somewhere else. Committee Meetings could be a subset of Meetings. [This budget item would be \\$300.](#)
[We would need to have a captioner for Zoom, which is \\$85/hour.](#)

ADDITIONAL DISCUSSION ABOUT USING GOOGLE CHAT You see the person that is talking and can type what you are saying.
Zoom & Skype also do that.
To use Skype you need to have a Skype account.
Zoom does not need an account; you just need to be invited to the meeting.
[Katie, Liz, & Toni, will try Zoom to see how it works.](#)

[For now we will call the budget item Committee Communication.
To include Zoom and captioning @\\$85 x 12 = \\$850 \(about \\$1000\).](#)

[Mailchimp can go in Outreach account #843.](#)

[Jeff will add this all into the preliminary budget.](#)

[Katie will be the admin. For our Facebook account.
Diane Gross will be the only person posting on it.](#)

ANNUAL GOALS

Katie has been checking them off as we covered them. We will touch on them briefly at the end to be sure we covered everything.

[Liz will be the Project manager for the e-Blasts and will send them to Tim.](#)

[HLAA-CA team for the W4H—Liz will discuss this idea with Katie.](#)

AT THE BEGINNING OF LUNCH JEFF HAD TO LEAVE.

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LUNCH BREAK 12:00 TO 12:55PM

Meg Wallhagen, Past HLAA President, an HLAA Board member, and an ex officio member of our board, **is joining us on Zoom**. She will be able to see us. She is cycling off the HLAA board this year..

Also, former board members, **Maxine Barton-Bauman and Ram Kakkar**, both members of HLAA-Long Beach-Lakewood Chapter **joined us** in Long Beach.

The next activity was to think of our the HLAA-CA Association and identify our strengths, our weaknesses, opportunities we have, and our threats?

We will break into pairs (called elbow partners), write each of the above items on Post-It Pads with the category letter S, W, O, or T.

Katie asked Stephen to participate, too.

Meg will be Katie's elbow partner.

Write each of your thoughts on a post-it and put the appropriate letter in the upper corner—S, W, O,T. At the end bring all the Post-Its up to the poster board in front.

[Katie will later combine all of them into one document. Our next meeting will be an online zoom meeting to discuss the comments](#)

What is the one Ah-HA moment you had today?

Heather—As an organization, we need to help the chapters stay viable and recruit members.

Liz—The board should be able to accomplish more by being proactive , better organized, or more cohesive.

Maxine just arrived and has no comment.

Lou , Bob & Gail—Had nothing to add.

Stephen—We need youth and diversity of population in our memberships.

Toni—I first experienced HLAA-CA in 2000. It was more organized and successful then.

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Lynne—I agree with much of what has been said. There is not enough communication between the state and the chapters. Many chapters and members do not know we exist. They need a lot of help and information that they are not getting.

Additional comments—

We need to connect more to the chapters,
We need to connect the chapters with national.
National advocates for us nationally.

We need to know & share our state issues.

We need a shared purpose
We need to communicate with the chapters & have them communicate with us.

We need for HLAA and the East Coast chapters to understand that our distance from them has a huge effect on our feelings of being connected with HLAA and with our own Northern & Southern Chapters.

When HLAA makes a major change to the logo, they have to realize the expense and work it causes to chapters to change printed items, tablecloths, banners, websites, newsletters, and more.

We are closer geographically to the chapters and it may be more convenient for them to ask us questions.

Toni pointed out that there is no national fund to support chapter development. There is the YAHOO official leadership group, which all leaders should be part of and use.

There should be more templates for chapters for things like scholarships & business cards, Each group should not have to continuously reinvent the wheel.

Do we want an HLAA-CA table at the Long Beach W4H?

This should be one of the most important tables to let people know who we are, that we exist, and where our chapters are located.

Heather will not be there, but she will get someone to be there.
Maxine will be there for representing Long Beach Chapter.

As the de facto Southern CA Chapter Coordinator, , [Bob Z. was asked to contact the Central CA chapters,\[Santa Barbara, central Coast \(San Luis Obispo\) and Ventura\] to invite them to participate in the W4H.](#)

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Katie [Action Item—Contact Ronnie to find out what our geographic circle of participation is for the Long Beach W4H.](#)

PUBLICITY

The only existing publicity that Katie could find were email blasts and press releases. We have already discussed doing email blasts by MailChimp to everyone on our email list.

Gail has been doing our Press Releases to local papers., but they only want “news”, not meeting and chapter information.

Online sources seem to print anything you send them. Newspapers have limited space. Gail sends to about 30 different media sources.

[Gail is willing to continue handling the press releases.](#)

Has everyone utilized their own online [Nextdoor](#)?
Advertise meetings there, too.

Facebook

Zina is our FB administrator. Katie is being added as the administrator. [Diane Gross, a former HLAA-LA member, has agreed to be our FB administrator.](#) Currently 565 people follow the page. Diane will send emails to all the chapter leaders inviting them to follow our page and to articles from it with their members. She is also willing to assist with expanding into other social media outlets, if we interested.

Diane is also experienced at linking the FB page with our Website.

WEBSITE

Our current website needs to be updated. Katie has asked Zina for the domain and access to the website. [We are working to bring it up-to-date.](#)

HLAA BRANDING

Liz has been contacting chapters to use the current logo. One chapter does not use any logo. 2 were outdated, but have corrected that. There are very strict guidelines about how to use the logo.

SAN DIEGO W4H

The 2 co-chairs of this W4H have quit and it does not seem like there will be a San Diego W4H this year.

Also, [San Diego Chapter needs to update their information that is listed in our newsletter.](#) Toni will check on this.

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W4H HLAA-CA INVOLVEMENT

Do we need a Project manager for this?

Do we want a HLAA-CA Team?

Do we want Connor to continue as the chairperson? Currently Grace, Liz, and Lynne participate as individuals, not teams.

W4H LONG BEACH

Possible change of location.--We have saturated this area. Maybe take a 1 or 2 year break. We made more money, but had fewer vendor exhibitors/ didn't fulfill their need for more people.

Maybe consider Santa Barbara or Ventura.

They seem to have a lot of people and many younger people.

Heather will reach out to Nelson from Central Valley that she met at HLAA Convention. He wanted to get more involved.

TECH EXPO

Should we try to do another one so soon?

Is just promoting Exhibitors enough?

Could we do public service announcements about Hearing Loss in the smaller communities?

If we do it again, could we plan 1 or 2 speakers or workshops to attract people that have already seen the exhibitors. Preferably we could have something or someone that would draw people.

Perhaps the caliber of Sam Trychin or Juliet Stirkens. Do it like the Demonstration Strand of the convention? Have a 20 minute hearing dog demo.

Perhaps a session where the vendors are given 15 minutes each to highlight their product.

We will look into doing a Tech Expo on the Central Coast in 2020. (Santa Barbara , Ventura or San Luis Obispo)

EMAIL BLASTS

We already discussed using mailchimp, and adding engaging graphics.

Heather is willing to be the Project manager for this and will notify Tim when something needs to be sent out.

Ram requested that interested people that are not on the board should receive emails about what is happening on the board.

FUNDRAISING

This will come about as the result of the project we eventually choose.

We need a project manager for this.

OUR FUTURE

We need to start thinking of people to have on our board in 2020 and 2021.

CHAPTER SUPPORT

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Katie, Lynne, and Saba will brainstorm a list of things we can do to support the chapters. Any ideas?

Help Sacramento and help start new chapters.

Have a mentorship pairing of existing chapters and new chapters.

Have a Zoom meeting with a few of us and a potential new chapter.

Some people are not receptive to using technology.

Make this a regular monthly or bi-monthly event that multiple chapters or individuals can request.

We should compile a list of potential presentation topics for meetings, including a blurb with contact information.

List of types of programs audiologists can present.

How to do a Rap Session

What types of equipment CTAP might present.

Put this type of information on our website.

There is a long list of this type of information on the HLAA website..

Katie will check on rules for on-line voting, Specifically regarding a follow-up written ballot and the vote needing to be unanimous.

PUBLICITY

Keep spreading lots of publicity, even if it doesn't seem successful at first.

Suggestion that everyone use NextDoor for advertising.

PROPOSED BYLAW CHANGE

Anyone can propose a bylaw change. We can introduce and vote on them now. Then it would go into effect at the next board meeting.

Section 6.07 says no more than two persons per HLAA California chapter may serve at the same time on the board of trustees as elected trustees or be appointed to serve at the same time on the same committee. it's Section 6.15 that says specifically that the president and the VP can not be from the same chapter.

Katie would like to add provisions for exceptions to these two sections of the bylaws, such that, we add "exceptions may be made with approval by two-thirds of the full Board in office."

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This phrase occurs at other places in the bylaws.

Discussion followed:

What is a Full Board?

Does it mean everyone must be there or that there must be a quorum.

The bylaws state the minimum and maximum required number of board members. We do have the minimum number, therefore we are a full board.

This was just discussion. There will be a vote at the next meeting, which will be an on-line meeting. We can vote at an on-line meeting,, followed by mailing in a paper ballot. It has to be unanimous, when the vote is done on-line.

Katie will check on the proper procedure.

We will now establish Committees.

Every Board member is required to be on a committee per the bylaws.

List of Committees and volunteers members

Outreach/Advocacy—Heather, Liz, Meg

Professional Devel.-Outreach to professionals-Toni
Newsletter-Liz-Manager, Lou
Publicity

email blasts Liz & Tim

Press Releases Gail

Nominations-Lynne, manager, Toni, plus the entire board

Chapter Development-Toni, Heather, Bob, Toni, Lynne
Ways & Means

We may need an Audit Committee after we get a new treasurer.

We can ask Jeff if he is willing to audit once a quarter.

PROJECTS

*AB 598 letter writing for the Let California Kids Hear Bill, which would require insurance companies to require insurance companies to cover hearing aids for children.

*Captioning—Get the chapters involved by identifying commercials without captions.

*This will lead another action to having members attend DDTP and PUC meetings and hearings to support the needs of people with hearing loss.

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***Emergency Notification Network**—The problem is that there are around 600 different 911 Call Centers that do not have to coordinate with each other. As a result in situations, like the most recent floods and Wild Fires, confusing messages are sometimes sent out and sent to the wrong people. These messages, called PSAPs (Public safety Access Points) ,not to be confused with our PSAPs (Personal Amplification Systems).

We need to pick one project to focus on first and involve our chapters.

Motion that our first project be the AB 598 Letter Writing Campaign & support for AB598, which requires Insurance Companies to provide hearing aids for children. (Heather/Toni) No objections—therefore passed.

Discussion continued regarding the difficult timing of the legal system. If a bill is passed soon, it goes to the governor. He can veto it or send it to the Appropriations Committee, where it could get delayed.

Liz needs more information to put in the newsletter. Katie will prepare an information sheet to send to the chapters and to Liz. The Chapter Development Committee will spearhead this project and decide if we will give each chapter postcards and stamps.

FINAL BUDGET

Katie then asked for approval of the final budget.

FINAL HOUSEKEEPING RECEIVED FROM ZINA

1. On our website we have a **contact email address**, which only receives 3 or 4 questions or inquiries a month. Zina has that forwarded to her email right now. **Someone needs to collect and respond to those.**
2. On the **website** there is also **phone number**, which is message only. It never needs to be answered. Two things need to be done, **the messages need to be collected and answered.**
3. We have a **post office box**. Actually it belongs to Zina's father, so we do not pay for it. **Lynne needs to open a POBox that is convenient to her.** Heather has one at the UPS Store and she thinks it is \$5/month. **If checks come in, save them until Friday and send them to the treasurer.**
4. **DropBox**—Zina sometimes posts things to our DropBox. If there are no objections, **Katie will be the administrator. She needs to learn how it works.**
One of our on-line meetings should be how to use our technology.
5. Zina is currently our **PayPal Admin**. **Katie will do it for now and will possibly transfer it to someone else.**

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New issues to consider:

Would Jeff do our quarterly audit?

Would he be the Treasurer for the W4H in Long Beach?

It was suggested that we should call the Finance Committee the Ways and Means Committee.

COMMUNICATION

Katie wants our next meeting to be a 90 minute meeting on Zoom in August. Katie will send out a Doodle Poll to help decide the best date for the most people. As it gets closer Katie will set up practice group or individual sessions for those that need to practice first.

She asked what timing is best for individuals—days or evenings, weekday or weekends

Heather—Sunday afternoon or evening

Lynne-It depends on the specific date

Next Katie talked about Basecamp—an online communication forum. It is not as unwieldy as email. She mentioned another communication method, Slack.

Be prepared to be introduced to one or both of these.

Motion to adjourn (Liz/Lynne)

Saba was thanked for her captioning.

General information shared between members

Android Apps for Deaf & HOH that should be looked at.—Google Live Transcribe and Sound Amplifier.

When using AVA connect the phone to your projector & use at your meeting.

Heather is a Google Accessories Tester.

Katie has DDTP meetings in Oakland on the 4th Friday of every month, except July, August and December.

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